

Diocese of Montana Budget					
	<i>The 2019 budget assumes a 19% assessment rate.</i>				
	<i>Total Budget figures for administrative and program</i>	738,991		771,012	771,873
	<i>Total assessment amounts</i>	676,840		644,304	681,105
	DFMS: Domestic & Foreign Missionary Society (commonly referred to as the, "National Church.")				
	TBD - To be Determined				
			<i>Audited</i>		
	<u>I. ADMINISTRATIVE BUDGET</u>	<i>2017</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
	<u>Income:</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
		19%	19%	19%	19%
1	Administrative Assessments	615,000	573,492	570,382	575,684
2	Platt Fund	2,250	2,250	2,250	2,250
3	Investment/Endowment Draw - new Bishop transition	15,000	0	55,000	80,350
	Total Budgeted Income	632,250	575,742	627,632	658,284
	Non-budgeted income				
	Bishop's Discretionary Fund		7,066		
	Canon For Christian Formation Discretionary Fund		409		
	Assistant Bishop Discretionary fund		601		
	Past Due Assessments		529		
	Misc. Income		480		
	Realized Gains		55,593		
	Capital Campaign Income		689,934		
	Gain on Sale of assets		347		
	Interest and Dividends		35,444		
	Unrealized Gains		51,185		
	Capital Campaign Pledged Income		7,920		
	Total non budgeted income		849,509		
	Total Income- Administrative Budget		1,425,251		

			<i>Audited</i>		
		<i>2017</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	<u>Expenses:</u>				
4	Clergy Conference	5,000	5,642	3,500	5,700
5	Payroll Taxes	8,873	8,836	8,873	11,588
6	Staff Pension	21,260	21,260	21,260	14,593
7	Staff Insurance	89,858	83,402	78,039	73,184
8	Bishop Pension	25,032	25,032	20,860	1,932
9	Bishop Insurance	19,004	19,812	17,501	2,192
10	Bishop Hospitality	2,500	549	2,000	1,000
11	Bishop Travel	20,000	23,072	23,000	2,000
12	Lambeth Conference	2,500	0	0	10,000
13	Clergy Deployment Travel	13,000	7,077	5,500	7,000
14	Staff Continuing Education	4,000	3,604	4,000	3,600
15	Camp Director Travel	5,000	3,159	3,000	3,500
	Subtotal	216,027	201,443	187,533	136,289
	Office Expense :				
16	Telephone	5,000	3,784	5,000	4,000
17	Utilities	2,500	2,290	2,500	2,500
18	Supplies/Miscellaneous	7,500	10,565	4,000	9,000
19	Postage/Mailings	2,000	2,165	2,000	2,100
20	Insurance	16,500	13,149	13,000	13,500
21	Worker's Compensation	5,500	4,703	4,500	4,500
22	Building Maintenance	3,000	6,271	2,000	5,000
23	Special Tax Expenses	900	952	900	950
	Total	42,900	43,879	33,900	41,550
	Legal and Professional Fees:				
24	Audit	12,500	11,000	13,000	13,500
25	Legal Conference Expenses	1,000	1,000	2,500	5,000
	Subtotal	13,500	12,000	15,500	18,500

			<i>Audited</i>		
		<i>2017</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	Payroll Expenses:				
26	Staff salaries	177,192	175,110	177,192	178,334
27	Bishop Housing	39,732	39,733	33,111	3067
28	Canon for Christian Formation Housing	17,520	17,520	17,520	0
29	Canon to the Ordinary Housing	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	Total Housing	67,253	67,253	60,631	13,067
30	Bishop Salary*	99,332	99,332	82,777	7,667
31	Unemployment insurance	100	127	100	100
32	Payroll Processing Fees	1,500	2,185	2,000	2,000
33	Interest Expense	500	0	0	0
34	Camp Assistance	12,000	12,000	12,000	12,000
35	Title IV reserve fund	500	0	500	500
36	Diocesan Computer and Equipment Reserve	1,447	0	500	500
37	Bishop Search/Transition and Election Expenses	<u>0</u>	<u>0</u>	<u>55,000</u>	<u>80,350</u>
38	11th Bishop Reserve Fund				5,291
39	2020 Budget Reserve Funds				162,137
	Total Budgeted Administrative Expenses	632,250	613,329	627,632	658,284
*Note - Bishop's compensation and benefits for 2018 were based on 10 months not a full year.					
For 2019 Bishop's compensation and benefits - one month for the new bishop.					

		<i>Audited</i>	
		2017	
		<u>Actual</u>	
	<u>NON BUDGETED EXPENSES</u>		
	Non Budgeted Draws from Investments		
	Continuing Ed funds for seminarians	17,000	
	Nominating Committee	1,057	
	Capital Campaign Process Expenses	7,405	
	Closed Church expenses	2,688	
	Misc. Church Expenses	4,471	
	Standing Committee Search expenses	3,177	
	Total non-budgeted draws from investments	35,798	
	<u>Non Budgeted Expenses</u>		
	Investment Fees	12,572	
	Bishop's discretionary Fund	14,597	
	Canon for Christian Formation Discretionary Fund	943	
	Assistant Bishop Discretionary Fund	250	
	Depreciation Expense	35,766	
	Computer Technology	161	
	Pledge Write off	7,080	
	Total Non budgeted expenses	71,368	
	Total Administrative Expenses	720,495	
	<u>Net Income Administrative Budget</u>	704,754	

			<i>Audited</i>		
		2017	2017	2018	2019
	II PROGRAM AND MEETING BUDGET	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	<i>Income:</i>				
40	Assessment Income	61,840	57,666	73,922	105,421
41	Deacons' School Fees	3,600	2,940	4,050	1,800
42	Christian Formation Fees	500	80	0	0
43	Endowment/Investment Income Funds	40,801	40,801	0	6,368
44	Funds transferred from General Convention Reserve	0		26,657	0
45	Program and Lambeth funds reserve transfer			4,500	0
46	Special Appeal Income/Deficit			34,251	0
	Total Budgeted income	106,741	101,487	143,380	113,589
	In Kind Contribution		142		
	Prior Program assessments		4,778		
	Total non budgeted income		106,407		
	Total Program Income				
	<i>Expenses:</i>				
47	Province VI (Assessment and Travel)	1,638	1,638	1,638	1,638
48	General Convention	8,000	0	26,657	8,000
49	General Church	59,453	59,453	81,319	81,040
50	Christus Collegium - Bozeman	4,800	4,800	4,800	4,800
	Total	73,891	65,891	114,414	95,478
51	Ecumenical	5,300	3,250	5,600	5,300
52	Jubilee Ministries	500	0	0	0
53	Commission on Ministry	1,750	2,107	1,500	450
54	Christian Formation/Youth*	1,600	1,659	1,200	0
55	Congregational Development task force	3,000	102	3,750	0
56	Campus Ministry - Missoula	4,100	4,100	4,100	2,000
57	Campus Ministry - Kalispell	3,000	3,000	0	0
58	Disaster Preparedness/Episcopal Relief & Development	500	0	0	0
59	Canon for Church Music	3,000	3,000	0	0
60	Program Funds Grant	2,000	0	0	0
61	Freedom in Christ Resolution	0	0	1,000	1,000
62	Deacon/Archdeacon Expenses*	3,600	3,291	6,316	3,761
	Total	28,350	20,509	23,466	12,511

			<i>Audited</i>		
		<i>2017</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	<i>Diocesan Meeting Expenses:</i>				
63	Diocesan Council Meetings	500	191	500	200
64	Standing Committee	500	613	500	2,200
65	Diocesan Convention	2,500	1,043	4,000	3,000
66	Finance Department	1,000	111	500	200
	Total meeting expenses	4,500	1,959	5,500	5,600
	Total Program & Meeting Expenses	106,741	88,359	143,380	113,589
	convention designated expense		556		
	Total expenses		88,916		
	Program Budget Net Income (Loss)		17,492		
	*Fees help offset expenses				

			<i>Audited</i>		
		<i>2017</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	III Camp Marshall				
67	Camp Fees	72,680	45,130	71,500	45,000.00
68	Day Camp Income	4,000	4,644	4,000	8,945.00
69	Grace Camp Income	16,000	24,344	16,000	30,626.00
70	Camp Endowment Draw	3,000	3,000	4,500	3,000.00
	Total Summer Program Income	95,680	77,119	96,000	87,571.00
	Camp Rental Income				
71	Rental Income	55,000	47,957	40,000	50,000.00
	Gift Income:				
72	Parish Gifts	10,000	3,036	8,000	4,000.00
73	Donor Gifts	25,000	35,212	20,000	30,000.00
74	Gifts/Program and Facility (Special Funds)	3,000	3,667	TBD	TBD
	Total Gift Income	38,000	41,915	28,000	34,000.00
75	Diocesan Assistance	12,000	12,000	12,000	12,000.00
	Total Budgeted Income	200,680	178,991	176,000	183,571
	Non budgeted income:				
	Miscellaneous Income		2,653		
	Gifts for Camp Marshall		150		
	Scholarship Memorial income		1,000		
	Total Income		182,793		

			<i>Audited</i>		
		<i>2017</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	Expenses				
	<u>Summer Program:</u>				
76	Janitorial Supplies-summer portion	1,500	1,704	1,200	1,700.00
77	Medical Supplies	2,500	706	2,500	800.00
78	Administrative Supplies - Program	3,300	3,348	2,312	3,500.00
79	Camp T- shirts	2,500	2,278	2,000	2,500.00
80	Camp Staff Worker's compensation insurance	3,000	5,374	4,000	5,500.00
81	Site Manager Travel	1,000	0	500	0.00
82	Electricity - summer portion	2,700	3,099	4,000	3,000.00
83	Telephone - summer portion	1,200	1,631	1,600	1,650.00
84	Fuel - summer portion	500	843	500	900.00
85	Insurance - summer portion	5,500	5,525	5,500	5,500.00
86	oil & propane - summer portion	1,300	415	600	500.00
87	maintenance - summer portion	5,000	2,230	2,800	2,500.00
88	background check expenses	2,000	978	1,500	1,000.00
89	Staff Travel	2,500	1,000	750	1,000.00
90	Day Camp Expenses	2,500	1,909	1,500	2,000.00
91	Day Camp Travel	1,000	139	1,000	150.00
92	Summer Program Food Service	25,000	14,512	20,000	15,000.00
93	Advertising	2,000	1,599	2,000	2,000.00
94	Miscellaneous	1,313	960	1,000	1,000.00
95	Grace Camp Expenses	9,000	18,034	7,000	19,000.00
96	Staff training	2,500	3,855	2,000	3,000.00
97	Camp Vehicle Expense	1,000	64	1,500	1,000.00
98	Fee Expenses	900	787	1,000	900.00
99	Program Expense	6,000	10,592	6,000	8,000.00
	Total Summer Program Expenses	85,713	81,582	72,762	82,100.00
	<u>Camp Rental Expense:</u>				
100	Rental Food Service	10,000	11,182	7,000	12,000.00

			<i>Audited</i>		
		2017	2017	2018	2019
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
	<u>Facility Expenses</u>				
101	Maintenance Supplies	10,000	7,350	8,000	7,375.00
102	Administrative Supplies - Facility	500	319	900	500.00
103	Janitor - facility	500	314	500	500.00
104	Oil and Propane	2,600	1,496	2,400	1,500.00
105	Electricity	4,500	5,004	4,000	5,000.00
106	Camp Committee Travel Expenses	600	0	0	0.00
107	ECCC Attendance and fees	2,000	2,949	2,000	3,000.00
108	Camp Vehicle	1,700	1,873	1,800	1,900.00
109	Telephone	1,900	3,245	2,500	3,500.00
110	Insurance	4,250	5,125	6,000	5,500.00
111	Fuel Expense	500	730	500	750.00
112	First Aid Training	1,000	387	700	500.00
113	Landscaping Expense	1,500	590	500	600.00
114	Site Manager utilities	2,500	2,566	2,500	2,600.00
115	Special Funds - to be determined	3,000	63	TBD	TBD
116	Vehicle Reserve fund	1,000		1,000	1,000.00
	Total Facility Expense	38,050	32,011	33,300	34,225
	<u>Camp Payroll Expenses</u>				
117	Camp Staff FICA	4,438	2,702	4,209	2,524.00
118	Grace Camp FICA	0	822	0	826.00
119	Day Camp FICA	0	345	0	344.00
120	Camp Staff Payroll	48,000	35,315	45,000	33,000.00
121	Day Camp Staff Payroll	4,000	4,505	4,000	4,500.00
122	Grace Camp Staff	6,000	10,735	6,000	10,800.00
123	Camp Payroll Fees	650	813	800	900.00
124	Camp Unemployment Insurance	600	72	700	200.00
	Total Payroll Expense	63,687	55,308	60,708	53,093
125	Other camp salaries	3,000	4,472	2,000	2,000
126	Other camp FICA	230	342	230	153
	Other Camp Payroll	3,230	4,814	2,230	2,153
	Total Expense	200,680	184,896	176,000	183,571

			<i>Audited</i>	
			<i>2017</i>	
			<u>Actual</u>	
Non -budgeted expenses				
Fuel expenses - equipment			176	
Special Gift Expenses			82	
Total Non-budgeted			258	
Total Expenses			187,172	
Net Income			-4,379	