

Position Title: ELCA Domestic Hunger Grant Coordinator for the Montana Synod Hunger

Team (ELCA)

Status: 15 hours a month with understanding that there may be times in which there are greater or fewer hours depending on meetings, events, and specific tasks.

Wage: \$4,500 per year

Hours: approximately 15 hours a month

Location: Most of the work may be done remotely, though may also require infrequent visits to congregations around the Montana and northern Wyoming and to Great Falls

for the retreat

Closing Date: Open until filled, review of applicants will begin on 03/31/2025

For more information contact:

Rev. Kendra Wilde and Rev. Melissa Johansen, Co-Chairs, Montana Synod (ELCA) Hunger Team, montanasynodhunger@gmail.com

To apply for this position the following application materials are required:

- A complete resume listing month and year of start and end of employment and/or education. Include degree earned or credits earned toward degree.
- Two references including current or former supervisor(s) with current contact information.
- A cover letter stating your interest in the position.

Complete application materials (resume and cover letter) may be submitted to: montanasynodhunger@gmail.com

Areas of Responsibility:

- 1. Recruit hunger leaders from the Montana Synod of the ELCA and ecumenical and interfaith partners to be part of network
- 2. <u>Coordinate the Mountains and Plains Hunger Leader's Network</u> through email, online networking platform, and mass mail
- 3. <u>Assist with meeting and event planning</u> for a retreat for hunger leaders, recorded online trainings, and other gatherings as needed
- 4. Represent the Montana Synod at the ELCA World Hunger Leadership Gathering

- 5. <u>Manage</u> communication with the whole synod about the work of the Network and Hunger Team
- 6. <u>Execute</u> the action items outlined in the grant which include partnering with local experts to create on-demand online library of lessons about volunteer management, fundraising, advocacy, food preparation, coordination with state and federal programs, etc.

Qualities:

- 1. Self-starter
- 2. Independent worker
- 3. Positive attitude
- 4. Strong interpersonal skills, ability to collaborate
- 5. A passion for faith based social justice, especially hunger issues
- 6. Excellent written and oral communication skills
- 7. Demonstrates competence with emerging communication technology