



Convention Delegate Orientation 2023

Opening remarks

- Session will be recorded. Please mute to eliminate background noise.
- Introductions – your name, church name and city



Convention Delegate Orientation 2023

Tonight's Agenda

- Welcome!
- Agenda
 - Purpose
 - Schedule
 - Rules and Order of Convention – Charlie Briggs, Parliamentarian
 - Definitions
 - Why we do what we do
 - Expectations
 - Vpoll – Electronic Voting

Purpose of Convention

- Worship together as a diocese
- Education
- Fellowship
- Mutual encouragement
- Forming friendships
- Doing the necessary business of the diocese

Friday afternoon workshop options (Optional)

- 12:00 to 6:00 – Labyrinth – for anyone interested (Shane Center)
- 1:00 to 2:30 – Ministering to LGBTQI+ Community – for anyone interested (St. Andrew's)
- 1:00 to 2:30 – Marketing Workshop (Shane Center)
- 2:45 to 4:15 – Safety & Security in Our Churches (St. Andrew's)
- 2:45 to 4:15 – “A Conversation-Energizing the Small Congregation” (Shane Center)
- 4:30 to 5:30 – Montana IPL (Shane Center)

Friday

- Sign in with Sandy Williams – credentials
- Pay if needed at the door
- Healing Eucharist and UTO (United Thank Offering) ingathering at 7:00 pm

Friday evening agenda

- Business Session
 - Quorum announcement -sign in at credentials table Friday afternoon
 - Election of Secretary
 - Election of Treasurer
 - Introductions
 - Convention Committee reports
 - Privilege – credentials committee
 - Resolutions (2)
Except Courtesy resolutions
 - Legislation (6)
 - Nominations – Standing Committee, Diocesan Council, and Disciplinary Board

Saturday

- Sign in at registration if you have not already done so
- Breakfast is on your own for Saturday and Sunday.

Saturday

- Morning Prayer
- Business of convention
 - Keynote speaker is Rev. Tom Brackett
 - Bishop's Address
 - Elections
 - Legislation and resolutions
 - Budget- received and enacted
 - Reports from committees and others
 - Closing Prayer
 - Remember to visit displays - Episcopal Relief & Development , UTO etc.
 - Social hour and Heavy Hors d' oeuvres

Rules and Order of Convention

- In general, the Convention follows the most recent edition of Robert's Rules of Order. Rules of Order are essential to the efficient and effective conduct of an assembly such as our Convention. They enable the Bishop (President of the Convention) and members to move through debate, offering substitutions and amendments, calling for an end to debate and finally voting, with assurance that the process is fair and open. The convention will have a parliamentarian present to help the convention stay on track.

Rules and Order of Convention

- Business is brought to the Convention's attention through a "motion." A motion is a formal proposal by a member (or a committee) that the Convention take certain action.
- Actions proposed to be taken by the Convention are brought to the Convention's attention through three steps: (1) a member makes a motion; (2) another member "seconds" the motion; (3) the Bishop "states the question on the motion" –or repeats the motion that the Convention will consider.
- After the Bishop states the question, delegates rise as they are able if they want to speak in favor or against the motion. When the Bishop recognizes the delegate, she/he may speak briefly why she/he favors or opposes the motion.
- When debate has ended, the Bishop "puts the question," or repeats the question the Convention will decide, and calls for a vote.
- Voting is generally by voice vote. The Bishop calls for those in favor of the motion to say "Aye," and then those opposed to say "Nay." When conducted via Zoom, votes are cast using voting buttons.

Rules and Order of Convention

- Following the vote, the Bishop announces whether the motion succeeds, and the action that is to be taken.
- Some common motions (other than motions introducing official business, call “main motions”) you will likely hear as a delegate are:
 - “Move to amend” – A motion to amend is a proposal to change the wording of a main motion. When a motion to amend is made and seconded, debate relates only to the proposed change, not to the broader question of the main motion.
 - “Call the question” – When a delegate says “call the question,” they are making a motion to stop debate and to have the Bishop put the question to the Convention for a vote. It must pass by two-thirds vote of those present and voting.

Speaking at Convention

When debating, delegates should observe the following rules:

- Confine remarks to the pending question
- Do not attack the motives of another delegate
- Address remarks to the Bishop, not to another member
- Avoid using other's names. Instead, for example, say, "I agree with the delegate from [church name], "or, "I disagree with the statement of the delegate from [church name]."

Voting by Vpoll Instructions

- You can use any device: Phone, tablet, laptop
- I will send you an email the week of convention with the instructions and your log in information. You will have an access code, polling session and ID # (which will also be on your name tag).
- We will practice electronic voting after this presentation
- We will have one more practice with Vpoll tomorrow October 4th at 11am.
- We will use Vpoll on Friday night when voting for Diocesan Secretary and Treasurer. I will be available to help anyone having trouble.

If you do not have a device, we will have a computer that you can log into and place your vote.

- In your browser, go to Vpoll.Mobi
- Wait for me to announce that I have launched the question.
- Enter your access Code
- Enter first name, last name and your ID number which will be sent to you in the email and it will also be on your name tag.
- We will give you a warning the voting is about to close and then close the vote.
- We will have a practice election. You will need to elect two. None of the names listed are real nominees. This is just for practice only.

Voting for Committee Members

- We will let you know how many choices you need to make for each election.
- If we have the number of candidates needed for the number of positions, we can vote by acclamation. If not, we will need to do electronic voting
- If we have any issues with the electronic voting, we will switch to ballots.

Positions to Elect this year

- **Diocesan Council – 3-year term**
 - 2 clergy
 - 2 lay
- **Standing Committee - 3-year term**
 - 1 cleric
 - 1 lay
- **Disciplinary Board - 3-year term**
 - 1 clergy

Diocesan Council
Elect two from each order

NOMINEES:

CLERGY: (vote for 2)

1. Rev. Jim Jones
2. Ven. Roxy Klingensmith
- 3.
- 4.
- 5.

LAY: (Vote for 2)

6. Dorothy DeHart
7. John Bertram
8. Michael Harney
- 9.
- 10.

Standing Committee
Elect one from each order

NOMINEES:

CLERGY: (vote for 1)

11. Rev. Mary Alice Jones

12.

13.

14.

15.

LAY: (Vote for 1)

16. John Fletcher

17.

18.

19.

20.

Disciplinary Board
Elect one person

NOMINEES:

CLERGY: (vote for 1)

21. Rev. Valerie Webster

22.

23.

24.

25.

Legislation

The Legislation Committee presents their legislation to amend the Diocesan Constitution and/or Canons. Currently have six pieces of legislation

- Canon 3
- Canon 7
- Canon 11 Section 1
- Canon 11 Section 2
- Canon 19
- Canon 20

Resolutions

- Policy Resolutions, urging the Convention and/or congregations to act on matters of study and ministry or to take stands on matters of social and economic justice.
- Currently we have 2 resolutions
- Courtesy Resolutions, to express appreciation for the services of individuals or groups to the life of the Diocese, or to extend the greetings of the Convention.

Sunday

- Closing Worship at 9:00 at Shane Center

Responsibilities of Convention Delegates

- **Canon 3, Section 7. OPENING AND ORDER OF BUSINESS.** Every session of the convention shall be opened with the prayers of the Church. The order of business shall include:
- The committee on privilege shall certify to the convention that a quorum is present, advising the convention of the number present and entitled to vote.
- A quorum being present, the presiding officer shall declare the convention organized for business.
- The chair shall appoint tellers to count and report ballots whenever a written ballot shall be called for by these canons or by motion duly passed by convention.
- The election of the convention secretary.
- The annual address of the Bishop.
- Receiving and acting upon the report of the Diocesan Council.
- Receiving and acting upon the report of the Secretary of the Diocese.
- Receiving and acting upon the report of the Standing Committee.
- Receiving reports of departments and commissions.
- Receiving and enacting the annual budget.

What you need to do

- Listen
- Pray
- Read
- Ask questions as needed
- Share what you learned with your congregation



Thank you!

For questions, please call Jill Sallin, Canon for Administration, 800-247-1391 ext 100 or email admin@diomontana.com